

# SULGRAVE PARISH COUNCIL

**Chairman:** Mr R Fonge Magpie Cottage, Manor Road, Sulgrave, Oxon OX17 2SA

**Parish Clerk:** Mrs C Coles, 55 Gillett Road, Banbury OX16 0DR

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<https://sulgrave.org>

## To members of the Council:

You are hereby summoned to attend an Annual Parish Council meeting on Thursday 8<sup>th</sup> May 2025 at 7.30pm in Sulgrave Church Hall for the purpose of transacting the following business:-

### AGENDA

#### **25/55. Elections**

Election of Chair and Signing of Acceptance of Office  
Election of Vice-Chair

25/56. To receive apologies for absence

25/57. To receive Declarations of Interest under the Council's Code of Conduct relating to business on the agenda  
*(Members should disclose any interests in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting room during the transaction of that item of business).*

25/58. To approve and sign the minutes of the meeting held on 6<sup>th</sup> March 2025

25/59. To receive an update from VE Day celebrations

25/60. To receive an update on HS2 matters

25/61. To receive an update from Sulgrave Manor

25/62. To discuss the allotments and the future

25/63. To discuss funding for Pocket Park

#### **25/64. Finance**

*To approve the following payments:*  
£626.29 to Glasdon UK (purchase of 2 dog bins)  
£150.00 to Hook Norton Brass Band (VE Day celebrations)  
£98.02 to Texprep (newsletter copying)  
£343.35 to Northants CALC (membership)  
£99.50 to Texprep (newsletter copying)

#### **25/65. To receive an update on Planning**

- 2025/1085/LBC, Listed building consent to convert existing first floor plant room roof space into staff flat including erection of new staircase extensions all in association with existing planning class F1(c) museums at Sulgrave Manor. Under consideration.

*To discuss any other applications received before the meeting*

25/66. To receive Councillors Reports

**25/67. Public participation session**

(Members of the public are invited to address the council. The session will last for a maximum of fifteen minutes with any individual contribution lasting a maximum of 3 minutes)

25/68. To consider matters for the next meeting

25/69. To note next meeting date and time

Signed *C Coles* (Parish Clerk)

Dated 01.05.25

*Please note, this is a public meeting and you may be filmed, recorded or published*