

# SULGRAVE PARISH COUNCIL

**Chairman:** Mr R Fonge Magpie Cottage, Manor Road, Sulgrave, Oxon OX17 2SA

**Parish Clerk:** Mrs C Coles, 55 Gillett Road, Banbury OX16 0DR

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<https://sulgrave.org>

## To members of the Council:

You are hereby summoned to attend a Parish Council meeting on Thursday 7<sup>th</sup> November 2024 at 7.30pm in Sulgrave Church Hall for the purpose of transacting the following business:-

### AGENDA

- 24/137. To receive apologies for absence
- 24/138. To receive Declarations of Interest under the Council's Code of Conduct relating to business on the agenda (*Members should disclose any interests in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting room during the transaction of that item of business*).
- 24/139a. To approve and sign the minutes of the meeting held on 3<sup>rd</sup> October 2024
- 24/139b. To note any matters arising from the minutes not included on this agenda
- 24/140. To receive an update on HS2 work and funding for Pocket Park
- 24/141. To receive an update after the official opening of the Library
- 24/142. To discuss Christmas celebrations
- 24/143. To receive an update on 'The Chronicles of Sulgrave'
- 24/144. To receive an update from Sulgrave Manor
- 24/145. To receive an update on Pocket Park
- 24/146. To discuss the placement of the Kings Portrait
- 24/147. Castle Green – To discuss the quote to replace the post and rail fencing
- 24/148. Footpaths - To discuss the temporary closure of footpath AY5

## **24/149. Finance**

*To note the Pay Award for the Parish Clerk in line with the Local Government Services Pay Agreement 2024/25*

*To approve the following payments:*

- £382.48 to Npower (street lighting)
- £84.30 to EON (repair of street light 14)
- £252.00 to PKF Littlejohn LLP (external audit)
- £48.00 to Geosphere Ltd (mapping software)
- £65.90 to Texprep (newsletter printing)
- £201.60 to P Lewis Ltd (repair of gatepost)
- £90.00 to H Howe (cutting of Pocket Park)
- £143.74 to Texprep (newsletter printing)

- £234.00 to Complete Ground Management (grass cutting)
- £509.00 To Parish Clerk (hours)
- £127.20 to HMRC
- £40.50 To Parish Clerk (mileage)

*Audit for y/e 31.03.24 - To note the comments from the External Auditor and approve the closing of the accounts for 2023/24*

**24/150. To receive an update on Planning**

*To discuss any applications received before the meeting*

**24/151. To receive the following correspondence**

- Kier Highways – Temporary Closure of Footpath AY5

24/152. To receive Councillors Reports

24/153. Public participation session (Members of the public are invited to address the council. The session will last for a maximum of fifteen minutes with any individual contribution lasting a maximum of 3 minutes)

24/154. To consider matters for the next meeting

24/155. To note meeting dates for 2025

Signed *C Coles* (Parish Clerk)

Dated 01.11.24

*Please note, this is a public meeting and you may be filmed, recorded or published*