

SULGRAVE PARISH COUNCIL  
MINUTES OF A PARISH COUNCIL MEETING  
HELD ON THURSDAY 6<sup>TH</sup> SEPTEMBER 2018  
IN SULGRAVE CHURCH HALL AT 7.30PM

Councillors Present

Chris Jackson (Chairman), Anna Faure, Laura North, Troy Daniels, Neil Higginson and Will Priestman

Christine Coles, Parish Clerk and nine villagers

**18/84a. To receive apologies for absence**

Janet Smith

**18/84b. To receive Declarations of Interest**

Cllr North declared an interest in the work on the Park Lane road sign and payment to Mr North under Finance.

**18/85. To approve and sign the minutes of the meeting held on 5<sup>th</sup> July 2018**

The minutes of the meeting held on 5th July 2018 were approved and signed as a true record of the meeting.

**18/86. Matters Arising**

There were no matters to discuss.

**18/87. Public Participation Session**

Mrs Lloyd advised that the HS2 bid is ongoing and will be submitted at the end of September. A piece will be put in the next newsletter about the survey results.

Parking on the blind bend opposite the shop was raised as being a hazard.

**18/87. To authorise the appointment of Brethertons Solicitors to act on behalf of the Parish Council for the purchase of Castle Mound and to note contributions received towards the purchase**

Online payments received since the July Parish Council meeting total £330.00. Six more donations have been received totalling £970.00 and some people wish to remain anonymous. There are sufficient funds in place to proceed now. It was agreed to appoint Brethertons Solicitors to carry out the legal work and their charges will be between £750.00 and £950.00. Fund raising will continue. An event will take place on Castle Mound on 29th September.

An email was received from Alison Ray, CEO at Sulgrave Manor to note they would like to make educational visits to the site and make a contribution towards maintenance costs. This will be considered at a later date. Mr Sirot-Smith advised that he and Mr Wootton produced a series of works programmes for schools to use which was part of the original funding arrangement when Castle Green was first purchased. He would be happy to discuss this with the Manor.

*Action: The Chair to circulate the email from the Manor to Councillors.*

**18/88. To receive an update on the Defibrillator project and to authorise:**

The project is moving forward. The site utility surveys have been done. An application is ready to be submitted to Highways. A quote has been received for the cabinet and mounting post. The unit should be installed and commissioned by the middle of October. Costs have increased and there will be a small shortfall. It was proposed by The Chair and seconded by Cllr Daniels to approve the extra costs. All the Councillors voted in favour. The Chair proposed that Cllr Daniels proceed with the installation and this was seconded by Cllr Priestman. All the Councillors voted in favour.

A training session with East Midlands Ambulance Service will follow after installation. It was agreed to put the details of training on the Next Door website. Funding will be allocated in next years budget for future training sessions.

**18/89. To discuss information received regarding installation of an illuminated speed warning sign**

The Clerk had contacted Helmdon Parish Council about their new speed sign. It cost £5K and is solar powered and fixed. They received help from Helen Howard and a Road and Safety Accident Investigator who works for Highways. There were a few teething problems initially but the device is fully functional now. Currently there are no funds in the account to pay for a new sign.

*Action: Cllr Priestman agreed to look at this in more detail and see if there is any grant funding available.*

**18/90. To discuss the use of the bus shelter for a Christmas display for the advent window event**

An email was received from Joy Grice asking to use the bus shelter for a Christmas display for the Advent Window Event. It was well received last year. Councillors agreed to this proposal.

*Action: The Chair to respond.*

**18/91. To receive an update on the Chair's meeting with Alison Ray, CEO of Sulgrave Manor**

The Chair met Alison Ray and they looked at their outline business plan. It was a friendly and amicable discussion. The Manor are looking to increase their income. Reduced access will continue. They are going to renovate the Thatched Cottages and revive the development on the Kiln Farm site. They are looking for interaction with the Parish Council as they develop the plans. The plans will be of lower density.

*Action: The Chair to circulate the Business Plan to Councillors.*

**18/92. To receive an update on HS2**

A compound has been built off the Banbury Road. This will be used throughout the project. Notice to proceed has been delayed until June 2019 and it is not expected that the tunnel will be excavated yet. Major work will not start before this date. A Community Engagement Officer will come to the village to answer questions. This will take place on 27th September at 7pm. Questions can be dropped off in advance or brought along on the night. Ingram Lloyd is attending the HS2 Forum meeting on 7th September at Towcester. Mr Wootton is in regular contact with the Project Manager and keeps the website up to date.

**18/93. To note correspondence with Anglian Water regarding the recent water main leak in Manor Road**

A water pipe burst on Manor Road in July. Part of the verge was lost but has been re-instated.

**18/94. Finance**

The following payments were approved under statutory powers:

£396.00 to The Ground Care Company (grass cutting)

£82.80 to John Hicks (Pocket Park play inspection)

£35.50 to Texprep (newsletter printing)

£46.98 to Cllr Higginson (materials for Park Lane sign refurbishment)

£20.00 to South Northants Area Support Team Neighbourhood Watch

£36.00 to CPRE (membership)

£36.00 to Cllr Jackson (utility record information for defibrillator project)

£12.90 to Parish Clerk (mileage)

£233.13 to Parish Clerk (hours)

£30.00 to Parish Clerk (broadband contribution)

£260.00 to NCC (Street works application for defibrillator)

£1302.00 to (purchase of cabinet for defibrillator)

£168.34 to Dom North (supply and fitting of Park Lane sign)

One villager queried the price of the defibrillator cabinet. The price includes a mounting post and artwork to acknowledge the grant given from SNC.

On other financial matters Cllr North thanked Carol and Ingram for holding a summer party. Money was raised for the Parochial Church Council and £330.00 was passed to the Parish Clerk to bank for Pocket Park.

**18/95. To receive an update on Planning**

An update was given on an older application:

*S/2018/1317/FUL, Replace single glazed windows with double glazing and S/2018/1316/FUL, Demolition of rear garage block, kitchen and entrance vestibule, replacement single storey rear extension and new parking court with access at Castle Hill House, Park Lane.* The Parish Council raised objections but this was approved by SNC with conditions.

The Parish Council had received concerns about the new brick wall outside the Old Shop. This was reported to SNC. They have acknowledged the complaint and been given a reference number.

**18/96. Correspondence**

The following correspondence had been received and distributed:-

Helmdon Parish Council, Speed Indicator Sign

UK Cycling Events, Advance notice of event on 27.10.18

Salvation Army, Siting of Clothing bank

Northants CALC, Notice of AGM on 06.10.18

Northants Highways, Review of grit bins on the highway network

One item of correspondence was highlighted:

Salvation Army, Siting of Clothing bank. There is no suitable private land in the village to place a clothing bank. The Chair to send this letter to Ingram Lloyd and the pub.

**18/97. Matters for consideration at the next meeting**

Sponsoring of street signs

HS2

Work to pond area in Pocket Park

**18/98. Date and time of next meeting**

Thursday 4th October 2018 at 7.30pm

Meeting closed at 8.25pm