

SULGRAVE PARISH COUNCIL
MINUTES OF AN ANNUAL PARISH COUNCIL MEETING
HELD ON THURSDAY 3RD MAY 2018
IN SULGRAVE CHURCH HALL AT 7.30PM

Councillors Present

Chris Jackson (Chairman), Troy Daniels, Neil Higginson and Will Priestman

Christine Coles, Parish Clerk and five villagers

18/42. Elections

Election of Chairperson

Councillors voted Cllr Jackson to be Chairman.

Signing of Declaration of Acceptance of Office form

Cllr Jackson signed the Acceptance of Office form.

Election of Vice-Chairperson

Councillors voted Cllr Daniels to be Vice-Chairman.

18/43a. To receive apologies for absence

Cllr North and Richard Fonge

18/43b. To receive Declarations of Interest

No interests were declared.

18/44. To approve and sign the minutes of the meeting held on 1st March 2018

The minutes of the Parish Council meeting held on 1st March 2018 were approved and signed as a true record of the meeting.

18/45. Matters Arising

Speeding was discussed at the March meeting and Councillors are to consider what to do next. To be discussed at the next meeting.

18/46. Public Participation Session

Grass cutting was discussed and there has been good feedback about the new contractor. The area by the Stocks has not been cut and requires some further attention. Cllr Higginson confirmed the contractor was told not to cut here.

18/47. To receive an update on HS2

There was little to report. The meeting held on 12th April about the renovation of the Church Hall was very well attended. The work on the HS2 grant bid is continuing. Mr Wootton has spoken to the Project Manager recently and they are still programmed to improve the junction on the B4525/Greatworth junction. Work will start in Autumn 2018 and complete in March 2019.

18/46. To discuss the new grass cutting contract

The new contractor has settled in well.

18/47. To discuss the General Data Protection Regulations and to appoint Northants CALC as the DPO

Later this month a new law comes in which is a significant enhancement. The new regulations will apply to any organisation which holds data. The Parish Council hold a small amount of data. Northants CALC have agreed to be the Data Protection Officer for one year. It was agreed to appoint Northants CALC as the Data Protection Officer for Sulgrave Parish Council. The Councillors present confirmed they are happy for their details to be put on the website.

Action: The Chair and Clerk to sign the forms. The Clerk to return to Northants CALC before 25th May 2018.

18/48. To receive a report on the Little Street gravel clearance

Twelve people met to help clear the gravel from Little Street. This included four people from Little Street. 3 bucket loads were cleared and some pavements were left part dressed. It was great to see the village participation and thanks was given to Richard Fonge. The residents were pleased with the outcome. An earlier letter drop had ensured that cars were not in the way.

18/49. To receive an update on the replacement Park Lane road sign

The Parish Clerk had contacted SNC and they would prefer not to place name plates on residents walls. SNC suggested the new nameplate is put on Highways land by the Stocks. The sign has been ordered and will be paid for by SNC. It was agreed the name plate should be placed in the same position as before.

Action: The Parish Clerk to contact SNC.

18/50. To discuss potential village improvement projects

There is more benefit to the village doing improvements which will enhance the village. Ideas proposed by Councillors included:

- Benches which require repainting or resealing to prolong their life span. Cllr Daniels to look into this.
- Recovering paths where grass has encroached onto them. Cllr Higginson to speak to the grass contractor for a quote.
- Renovation work to the bus shelter. Cllr Higginson to look at previous emails.
- Reseeding of the Green by the Stocks. Cllr Higginson to speak to Richard Fonge for advice.
- Pocket Park pond area. Work has been done here before and the Parish Clerk will pass contact details of a specialist to Cllr North.

Colin Wootton spoke about the three benches on Castle Green. One was bought by his family in memory of his father. The family were told to leave it in its natural state and it may only require hosing down. Mr Wootton will look into it.

18/51. To discuss the advance notification of a cycle event to be held on 9th June 2018

There is a non competitive cycling event taking place on 9th June. 300 cyclists will be taking part and there is the potential for an increase in litter. Concern was expressed as a litter pick has just taken place.

Action: The Parish Clerk will email the organisers.

18/52. Finance

The following payments were approved under statutory powers:

£573.18 to Sulgrave Village Shop (transfer of land behind village shop)

£35.50 to Texprep (copying of newsletter)

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£143.48 to EON (electricity)

£234.00 to R Fletcher (internal audit)

£255.92 to Northants CALC (membership)

£50.00 to Parish Clerk (float)

Annual Governance and Accountability Return 2017/18 Part 2

To approve the Certificate of Exemption and Sections 1 and 2.

The internal audit has been done. The Certificate of Exemption and Sections 1 and 2 were approved by the Council. The Certificate of Exemption will be sent off to the External Auditor and Sections 1 and 2 will be scanned and placed on the website.

18/53. To receive an update on Planning

S/2018/0821/TCA, Fell Silver Birch Tree at Blythe House, Manor Road. For info only.

18/54. Correspondence

The following correspondence had been received and distributed:-

EON, Increase in energy prices

HS2 Funds Team, Update on HS2 CEF and BLEF programme

SNC, NHB Local Community Grant budget notification for 2018/19

NCC, HS2 Presentation slides from HS2 Liaison Group Meeting

Northants CALC, GDPR/DPO and NCC

UK Cycling Events, Advance notification of cycle event

Northants CALC, A quick start guide to GDPR

Northants CALC, New Salary Scales and Model Standing Orders

18/55. Matters for consideration at the next meeting

Renovation work to the bus shelter

Reseeding of the grass by the Stocks

The future relationship with Sulgrave Manor

18/56. Date and time of next meeting

Thursday 7th June 2018 at 7.30pm

Meeting closed at 8.15pm