

SULGRAVE PARISH COUNCIL  
MINUTES OF A PARISH COUNCIL MEETING  
HELD ON THURSDAY 10<sup>th</sup> JULY 2014  
IN SULGRAVE CHURCH HALL AT 7.45PM

Councillors Present

Andrew Waite, Sally Harding, Clare Pollak, Jo Powell, Tom Russell and three villagers.

**1a. Apologies**

Cllr Roberts

**2a. Declaration of Interests**

Cllr Waite declared an interest in the planning application at The Limes, 2 Manor Road.

**2b. To approve and sign minutes of the meeting of 8<sup>th</sup> May and 12<sup>th</sup> June 2014**

The minutes of 8<sup>th</sup> May were approved by Cllr Pollak and seconded by Cllr Harding.

The minutes of 12<sup>th</sup> June were approved by Cllr Waite and seconded by Cllr Powell.

**2b. Matters Arising**

There were no matters arising.

**3. Councillors Reports**

*Defibrillator* - Richard Macdonald (RM) has offered the village an emergency defibrillator which he has been given by his company. This is in agreement from the Jubilee Committee who will pay for the box and the idea was presented to the Village Shop Annual General meeting 2 weeks ago. The idea was met with approval. The size is 50cm x 40cm x 30cm and it would be sited in a bright yellow box. The shop is the ideal location for various reasons. The shop is in the centre of the village, it is next to the telephone box, it will be placed in a cabinet which requires a power source which the shop will provide, the principle of the shop is to supply and support services to the community and it can be regularly checked for its reliability. The box will cost £540.00 plus VAT and there will be an additional charge to fit the box to the wall. The question was asked if there is a charge for resetting the unit. The answer was no and the only charge would be to replace the electrodes. Training is not necessary either. The Chair noted that the Shop committee would have to apply for listed building consent which is free to apply. RM to check whether planning permission is needed as well as listed building consent. A site plan, drawing and design and access statement would have to be produced which the Chair offered to help with. It is hoped that the defibrillator can be in place for the shops 10th birthday at the end of September. However it could take eight weeks for SNC to process the paperwork. All councillors voted in favour.

*Parking outside Spinners Cottages* - Cllr Harding has tried to chase this again but been told that the money has been put on hold for the scheme whilst some minor details are sorted out. It was suggested that Cllr Harding tries to involve Cllr Peter Davies.

*Action: The Parish Clerk to email his address to Cllr Harding.*

*Grass Cutting* - The grass is not still not being cut short enough. The question was asked when Castle Green will be cut as there is an event on there soon. The grass is cut twice a month and has just been cut. The Parish Clerk suggested that if enough notice is given about events this can be passed to the grass contractor.

*Action: Cllr Roberts to speak to the grass contractor.*

*Castle Green Signboard* - The signboard is going to be installed on 29<sup>th</sup> July by Rivermeade Signs Ltd in the area the other side of the wall from the Garden of Remembrance.

*Drains on Manor Road* - They were reported to Street Doctor but are smelly and overflowing.  
*Action: The Parish Clerk to chase again.*

## 5. Finance

a) *To approve the following payments:*

- £946.80 to Rivermeade Signs Ltd (Sign board for Castle Green). The money to be transferred from the Archaeology Group, which was financed by the Heritage Lottery Fund's "Local Heritage Initiative" to publish and disseminate the results of the excavations which were carried out on the castle between 1960 and 1976. The VAT that is claimed back will be held in a maintenance fund specifically for the upkeep of the sign board.
- £552.00 to RD Landscapes Ltd (grass cutting June)
- £83.32 to EON (street lighting maintenance)
- £82.80 to John Hicks (Pocket Park play inspection)

These payments were proposed by Cllr Powell and seconded by Cllr Pollak.

Councillors discussed the Pocket Park play inspection report which highlighted that the zip wire requires a surface of two metres of each side of the centre point and the wear strip does not meet this requirement. Councillors discussed whether it would be appropriate to relay the whole area again but it would take more time for the ground to settle. The Chair will seek advice from the company who supplied the zip wire.

## 6. Planning Applications

- *S/2014/0769/FUL, Proposed single and a half storey side extension at Bower House, Park Lane. No objections raised.*
- *S/2014/0844/LBC, Emergency structural repairs to gable wall to prevent collapse and associated roofing repairs to include replacement rafters, ties and rethatching at Manor Cottage, Manor Road. No objections raised.*
- *S/2014/0850/FUL, Proposed single storey and part two storey front extension. First floor rear extension and single storey rear/part two storey extension at The Limes, 2 Manor Road. The Chair had abstained from voting and commenting. The Council has expressed some concerns about the scale of the development, its potential impact on trees and impact on its surroundings.*
- *S/2014/0896/FUL, Replacement Archive Store at The Old Windmill*
- *S/2014/0902/TPO, Work to chestnut tree at Glebe Barn, Magpie Road*
- *S/2014/0855/TCA, Work to yew tree at Post Office Cottage, Church Street. For info only.*

## 7. Correspondence

- Northants County Council, Lights Out WW1 Commemoration
- Northants Highways, Parish Enhancement Gang
- Clemmie Reed of Red Bull Events, Wings for Life World Run

*Lights Out* - This is a national event to mark 100 years since the outbreak of World War One. People are being encouraged to turn their lights off between 10-11pm on 4<sup>th</sup> August and to leave a candle on for a shared moment of reflection. The details will be sent to Colin Wootton for the website and Janet Smith for the newsletter.

*Parish Enhancement Gang* - The gang will be visiting the village on 12<sup>th</sup> August to carry out maintenance work from a list prepared by councillors.

*Wings for Life World Run* - Clemmie Reed of Red Bull Events was hoping to attend this meeting but could not. The Chair is still to respond to her about the event.

8. **Open Forum**

*Wind Farm* - There is no news yet.

*Commemorative Tree* - Janet Smith has spoken to Paul Lewis and with the families agreement, the Hawthorn tree (a fragrant crimson cloud which has pink and white flowers) can be planted mid to end October/early November and will grow 2½-3 metres tall.

9. **Date and time of next meeting**

Parish Council meeting on 11<sup>th</sup> September 2014 at 7.45pm at the Church Hall.

Meeting closed at 8.40pm