

SULGRAVE PARISH COUNCIL  
MINUTES OF PARISH COUNCIL MEETING  
HELD ON THURSDAY 9<sup>th</sup> JANUARY 2014  
IN SULGRAVE CHURCH HALL AT 7.45PM

Councillors Present

Andrew Waite (Chair), Graham Roberts (arrived late), Jo Powell, Tom Russell, Clare Pollak and two villagers.

The Chair welcomed everyone to the meeting and wished them a Happy New Year.

**1a. Apologies**

Cllr Sally Harding

**1b. Declaration of Interests**

Cllr Roberts declared an interest in a discussion which took place under item 8 of the agenda about the building work in Church Street.

**2a. To approve and sign minutes of the meeting of 14<sup>th</sup> November 2013**

The minutes were approved and signed. Proposed by Cllr Russell and seconded by Cllr Pollak.

**2b. Matters Arising**

There were no matters arising.

**3. Councillors Reports**

Cllr Powell reported that the Star pub used to put a sign up by the Magpie which attracted passing trade. They have been told by NCC that they are not allowed to put the sign up now, only outside the pub. It seems to be part of the sign decluttering project. Cllr Powell/Parish Clerk to find out if a letter has been sent.

Cllr Russell reported that they have not heard back from Paul Jones about the street lighting project. It may be that they look for someone different to manage the project.

The Chair reported that the Community Spaces grant for Pocket Park was successful and they have secured £2K in funding. Proposed purchase items are a marquee, generator, lights, barbecue and fuel. This grant was to celebrate the open space of Pocket Park. An email confirmation was received on 16<sup>th</sup> December but no formal notification has been received. The event, Community Carol Singing was held at Pocket Park on 20<sup>th</sup> December of which there are photos on the website. There was no equipment for this event as the money had not been received.

The Chair reported the tree outside the shop and arranged for the stump to be removed by Paul Lewis. The Chair spoke to NCC and was referred to SNC. They have said that planning permission is not needed but the Chair to follow this up with someone else at NCC who has just returned from sick leave who has more experience on licensing matters.

**4. To set the precept for 2014/15**

The Parish Clerk had circulated an income and expenditure sheet for the current year. The biggest items of expenditure continue to be street lighting, grass cutting, clerks salary and insurance.

The Chair proposed that the precept be set at £11,575.00 plus 2% which equals £11,807.00 This was seconded by Cllr Russell. All the councillors voted in favour.

## 5. Finance Report

### a) Cheques for approval

£30.00 to Parish Clerk (contribution to broadband costs)

£83.32 to EON (street lighting maintenance)

£210.47 to EON (electricity)

These payments were proposed by Cllr Pollak and seconded by Cllr Powell.

## 6. Planning Applications

Three applications had been received since the last meeting:-

1. S/2013/1485/FUL, Single storey rear extension and rear garden shed, metal railings and gates at front at the Old Wesleyan Chapel, Manor Road. No objections raised. Approval has been given now.
2. S/2013/1575/FUL, Single storey rear extension and conversion of outbuilding to form studio at the Old Forge, Church Street. Objections raised.
3. S/2013/1589/FUL, Variation of condition 2 of planning permission S/2013/0077/FUL (Variation of condition 2 of planning permission S/2012/0489/FUL (four dwellings with garages and new garage for Belmont House) to add a conservation roof light to plot 3 at Belmont, Little Street.

## 7. Correspondence

- SNC, Broadband Information Request form
- NCC, Draft budget and Council plan consultation
- SNC, Settlements and Development Management Local Plan - Issues stage
- Groundwork UK, Confirmation of Celebrate Your Space Grant

Mr Wootton spoke briefly about the SNC Settlements and Development Management Local Plan which was received by the Parish Council before Christmas. This is in the early stages of the planning process as the Local Plan is out of date and will affect the whole district. It is an important document and all Local Authorities should have one in place. The consultation ends on January 24<sup>th</sup> 2014. Mr Wootton referred to several documents which are online on the SNC website. Four thousand houses are needed in the district and each village will look at its own housing need. One other area for consideration is the village confines and whether the Parish Council agree this should be the line drawn around the village (different to the Conservation Area). If the map line is taken away it may invite people to make applications. Cllr Roberts noted that a housing needs survey was carried out some time ago and a need was identified. The Chair thanked Mr Wootton for his work.

## 8. Open Forum

Mr Bates spoke about the building work that was happening in the village and in particular Church Street. He reported that eighteen inches had been lost from the verge at the back of his property and asked how he can ensure the verges are reinstated to how they were before the work started. There are lots of green verges and this was an important feature when the Conservation area appraisal was carried out. It was noted that Little Street is being cut up too.

*Action: The Chair and Cllr Roberts to take photos and letters to be sent to the building contractors in Little Street and Church Street and to copy Highways.*

Mr Wootton mentioned that he thought the Star might need to look into whether or not Planning Permission would be needed. SNC are responsible for approving advertisements.

## 9. Date and time of next meeting

13<sup>th</sup> February 2013 at 7.45pm at the Church Hall.

Meeting closed at 8.50pm